



PATIENT FORMS

Appointment Cancellation and No-Show Policy

At Orange County Prosthodontics, we are committed to providing personalized care and accommodating our patients' scheduling needs. However, missed or last-minute cancellations affect our ability to serve others. We kindly ask for your understanding and cooperation with the following policy.

New Patients

We will give you a reminder phone call within at least 2 business days of your scheduled appointment. New patients who fail or cancel initial appointments with less than 48 hours' notice prior to the appointment, will be required to pay a fee of \$75 per hour scheduled before scheduling another appointment. For Monday appointments, cancellations must be made by the preceding Thursday. Cancellations will not be accepted outside of office hours.

Established Patients

Established patients who fail or cancel appointments with less than 48 business hours' notice prior to the appointment, will receive a text or voicemail informing them of the missed appointment. A second such occurrence will result in a \$75 fee per hour scheduled. Fees must be paid before rescheduling and only same-day scheduling will be permitted. For Monday appointments, cancellations must be made by the preceding Thursday. Cancellations may not be called into our answering service.

Fees

Fees charged by Orange County Prosthodontics pursuant to this policy are not payable by insurance companies.

All fees must be paid prior to your scheduling another appointment or within 30 days of a billing statement, whichever is earlier.

Patient Signature

Date

Parent/Legal Guardian